



PUPIL TRACKER GUIDE

Contents

General Information p/3

Getting Started p/3

Curriculum Overview p/3

Creating a Class p/4

Adding Existing Accounts p/8

Editing a Class p/10

Viewing Pupil and Class Progress p/12

FAQs p/13

Contacts p/14

General Information

Codecademy is a free online interactive platform for learning programming languages committed to creating the best learning experience for teachers and students. Founded in the US, it has seen its user base skyrocket to over 24 million.

We are now developing our resources to help teachers in the UK prepare for the new computing curriculum. Our engaging courses teach students the fundamentals of programming and are mapped to the National Curriculum. At Codecademy, we have built a tool designed by teachers for teachers to track pupil progress in and out of the classroom.

Getting Started

1. Sign up as a UK teacher [here](#) by clicking on Pupil Tracking
2. Create a class
3. Give each student their unique username and password
4. Try some of our units

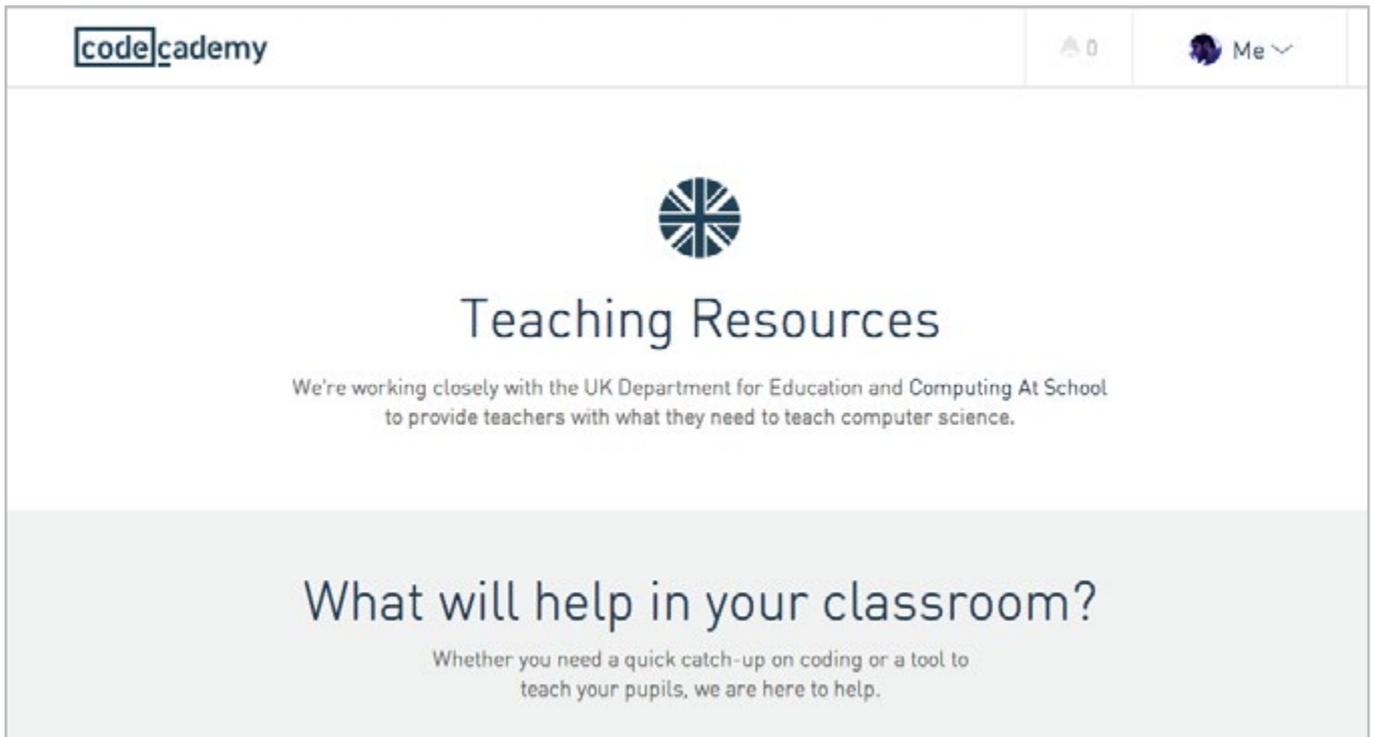
Curriculum Overview

We have 6 units in HTML & CSS, JavaScript, jQuery, Python, Ruby and PHP. We also have some project based learning - Build your own professional website. These have been mapped to the [National Curriculum](#).

Creating a Class

If you want to track your pupils progress using our pupil tracker, you must create accounts for your students.

1 Go to the [Teaching Resources](#) page



codecademy

0 Me



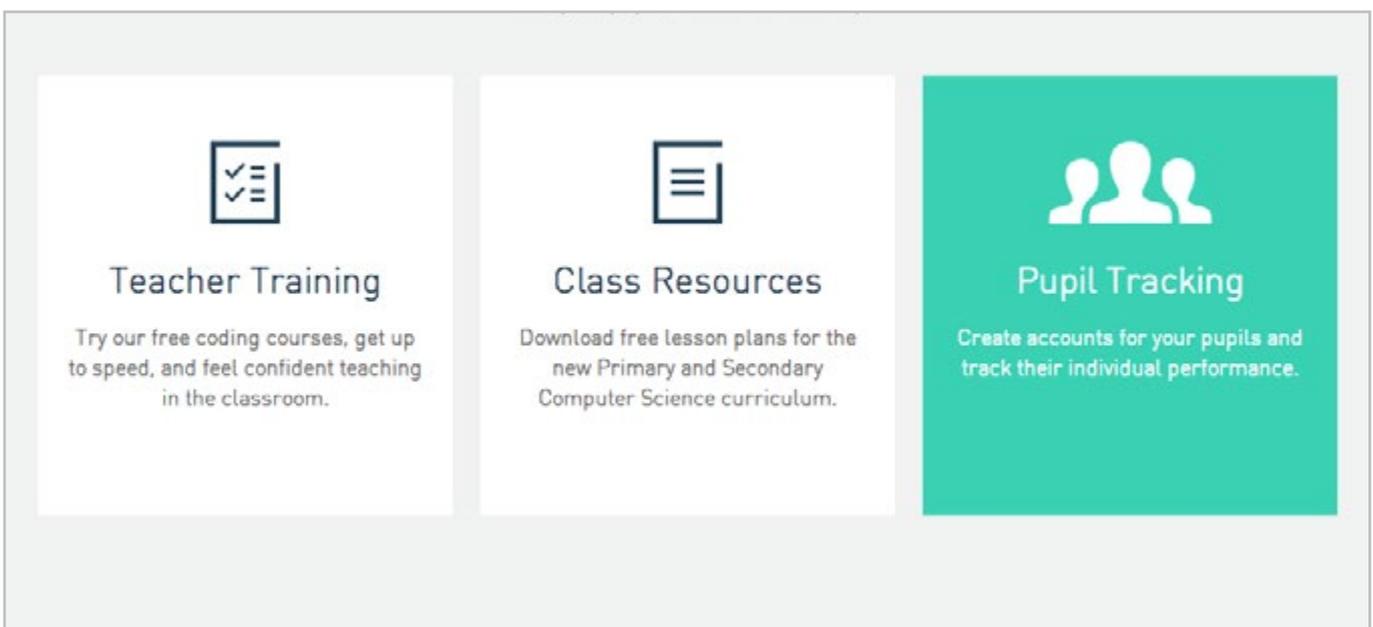
Teaching Resources

We're working closely with the UK Department for Education and Computing At School to provide teachers with what they need to teach computer science.

What will help in your classroom?

Whether you need a quick catch-up on coding or a tool to teach your pupils, we are here to help.

2 Click on Pupil Tracking





Teacher Training

Try our free coding courses, get up to speed, and feel confident teaching in the classroom.



Class Resources

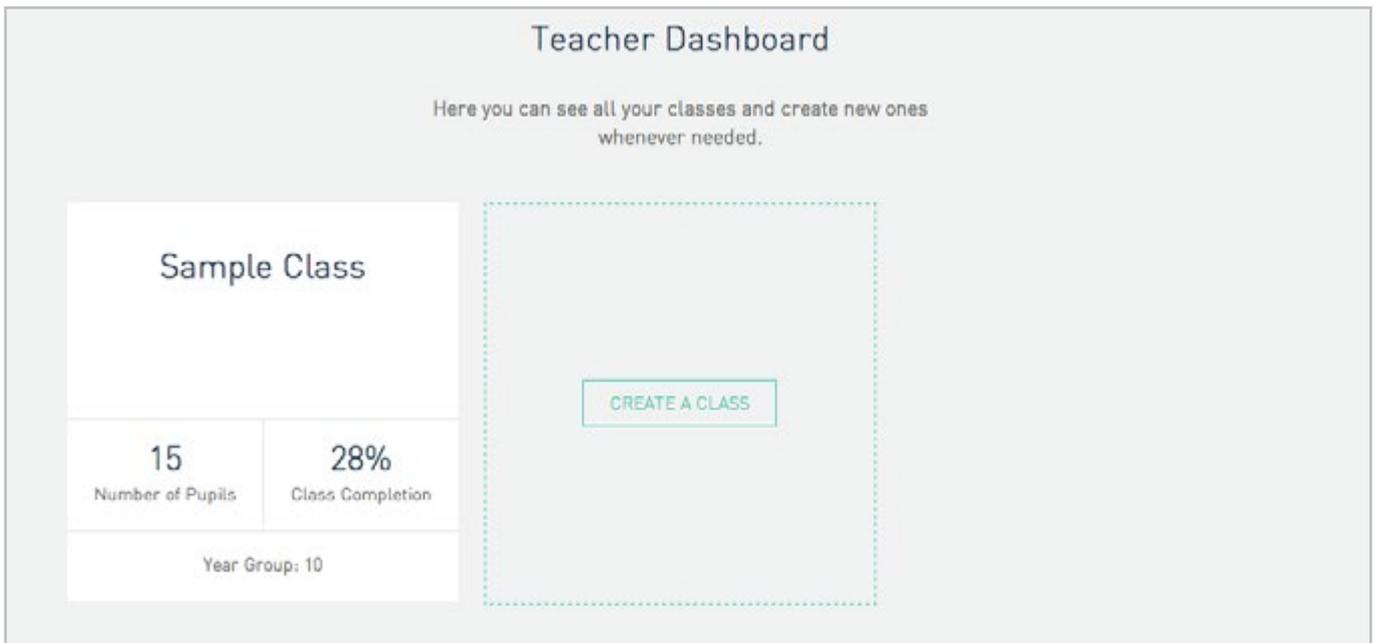
Download free lesson plans for the new Primary and Secondary Computer Science curriculum.



Pupil Tracking

Create accounts for your pupils and track their individual performance.

3 Scroll to the Teacher Dashboard and select Add Class



4 You can give our class a name, description and set the initial password for all student accounts. You can also select the units you wish to cover with your students

1. Class Information

Class name

Class description

Default password

Year group

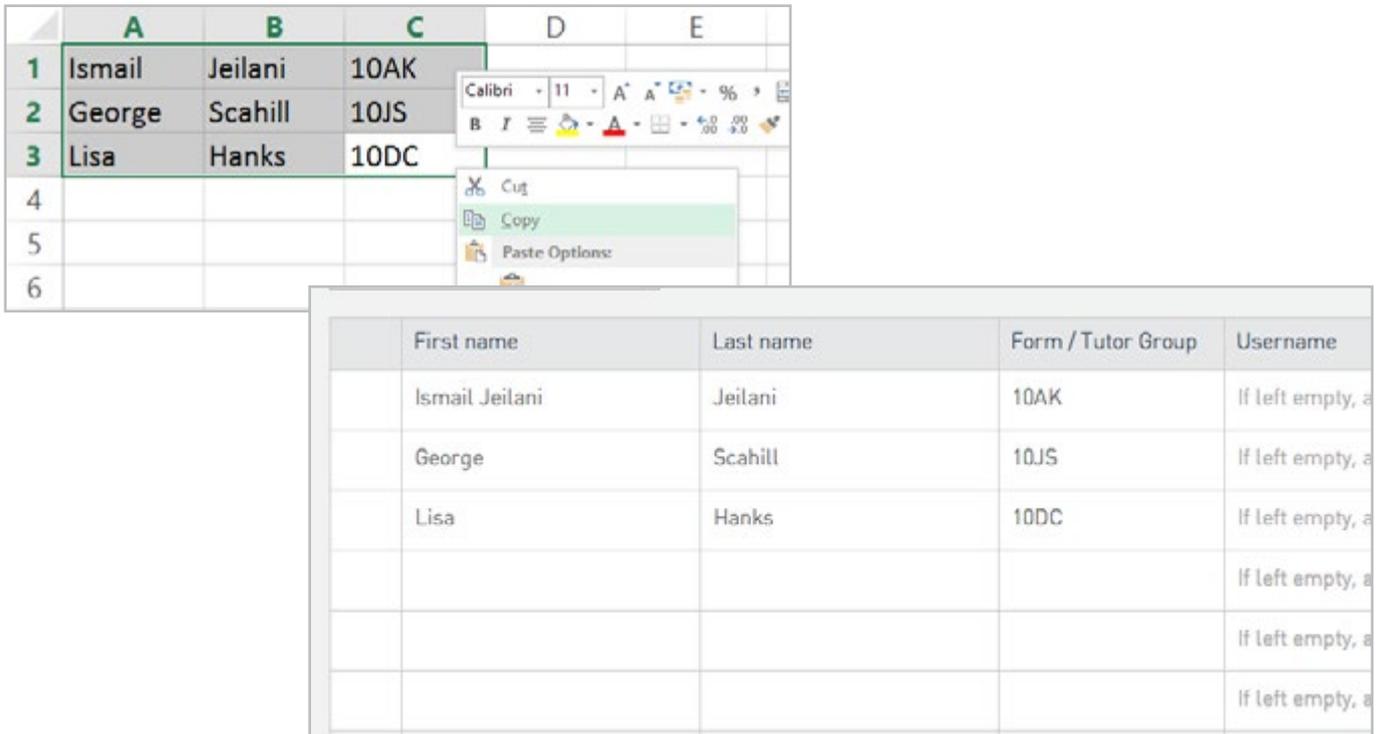
2. Class Units

Total Units : 0

Select the unit(s) you want to track.

Unit Number	Unit Name	Unit Details
	<input type="text" value=""/>	

- 5 Copy and paste your class list straight from excel (first and last names) into the table - you can also include form group



The image shows an Excel spreadsheet with the following data:

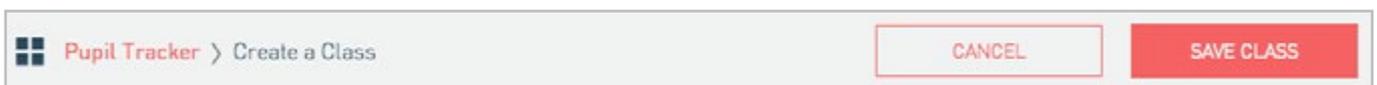
	A	B	C	D	E
1	Ismail	Jeilani	10AK		
2	George	Scahill	10JS		
3	Lisa	Hanks	10DC		
4					
5					
6					

A context menu is open over the data, showing 'Copy' and 'Paste Options'.

The data entry table below has the following structure:

	First name	Last name	Form / Tutor Group	Username
	Ismail Jeilani	Jeilani	10AK	If left empty, a
	George	Scahill	10JS	If left empty, a
	Lisa	Hanks	10DC	If left empty, a
				If left empty, a
				If left empty, a
				If left empty, a

- 6 Once you have done this click Save Class



The image shows the Pupil Tracker interface with the following elements:

- Pupil Tracker > Create a Class
- CANCEL button
- SAVE CLASS button

This will generate a student Codecademy account for each of your pupils. Each account will have a unique username and can be accessed using the password you set. You then just need to provide your students with their username and password.

Note, all of this information can be edited after the class has been created. Usernames and passwords can be edited by the student once they have access to their account. Students can also check whether they are in the class in their account settings.

Adding Existing Accounts

- 1 When making a class, you can add existing users by entering the student's username next to their form group

	First name	Last name	Form / Tutor Group	Username
<input type="checkbox"/>	Earl	Stewart	10AU	chipWhiz68700
<input type="checkbox"/>	Christoph	Schopenhauer	10BB	netNinja99825
	George	Scahill	10DC	siegeEngine2436
				If left empty, an account will be created

- 2 Usernames can be found under account settings

The image shows a user profile menu on the left with options: View my profile, Account settings (highlighted in green), Help, and Sign out. To the right, the 'Basic Information' section is visible, containing the following fields:

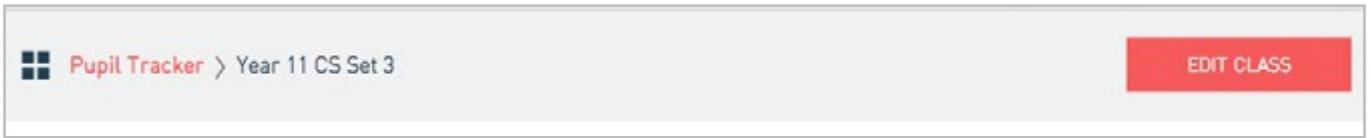
- Name: George Scahill
- Email (required): me@email.com
- Username (required): byteJumper55426
- Location: [Empty field]

- 3 After creating a class, students with existing accounts will receive a message. After accepting it, the student will be in your class.

The image shows a notification banner at the top of a page with the text: "Teacher Mujavid Bukhari has invited you to join class Year 10 CS Top Set. Accept or Decline". Below the banner is the Codecademy logo on the left and a user profile icon labeled "Me" on the right.

Editing a Class

1 You can make edits to existing classes by clicking Edit Class



2 Add/ remove pupils, reset passwords, update class descriptions and select additional units

Actions

- Reset Password
- Remove Pupil

You can copy and paste data from Excel

	First name	Last name	Form / Tutor Group	Username
<input checked="" type="checkbox"/>	Ismail	Jeilani	10AK	arraySurfer51296
<input checked="" type="checkbox"/>	George	Scahill	10JS	courseJumper61855
<input type="checkbox"/>	Lisa	Hanks	10DC	bitAce52382
	Jennifer	Lechey	10GS	If left empty, an account will be created
				If left empty, an account will be created

Remove Pupil

Reset Password

Add more pupils

Class description

Please describe the goal of your class in a few sentences

Update class descriptions

Select the unit(s) you want to track.

Unit Number	Unit Name	Unit Details
1	HTML & CSS	See Course Description
2	JavaScript	Course Description
3	jQuery	Course Description

- HTML & CSS
- JavaScript
- jQuery
- PHP
- Python

Select additional units

3. Pupil Accounts

Viewing pupil and class progress

You can now keep track of your pupils' progress in all of the selected units.

The overview will allow you to view the individual performance of students within a class. You will be able to view the last time your student was online, their current unit, course and exercise and number of exercises completed and badges won.

Individual Performance
By Unit

Overview 1 2 3

[DOWNLOAD TABLE](#)

First name	Last name	Username	Complete	Last update	Current unit	Current course	Exercises completed	Badges
Stephanie	Coleman	coreWhiz20265	22%	Jul 8, 1:47 AM	2	4	123	22
Earl	Stewart	arcSolver22171	33%	Jul 8, 1:47 AM	2	13	205	33
Christopher	Cox	textSolver87348	22%	Jul 8, 1:47 AM	2	Unit 2 - Course 5 Introduction to 'For' Loops in JS		
Evelyn	Flores	systemCoder59...	37%	Jul 8, 1:48 AM	2			
Sara	Martinez	boardPro71336	12%	Jul 8, 1:48 AM	2	5	77	15

You will also be able to monitor the completion rate for individual pupils and over-all classes across all of our courses and units.

Overview 1 2 3

Unit 1
46% HTML & CSS [\(See Course Overview\)](#) [DOWNLOAD TABLE](#)

First name	Last name	Complete	1	2	3	4	5	6	7	8	9	10	11	12
Stephanie	Coleman	42%	●	●	●	●	●	●	●	●	●	●	●	●
Earl	Stewart	25%	●	●	●	●	●	●	●	●	●	●	●	●
Christopher	Cox	21%	●	●	●	●	●	●	●	●	●	●	●	●
Evelyn	Flores	100%	●	●	●	●	●	●	●	●	●	●	●	●
Sara	Martinez	7%	●	●	●	●	●	●	●	●	●	●	●	●
Lori	Gray	77%	●	●	●	●	●	●	●	●	●	●	●	●
Woods	Easton	0%	●	●	●	●	●	●	●	●	●	●	●	●

FAQs

How much does it cost to use Codecademy?

All of our content and tools are completely free for teachers and students.

My pupils don't have emails, can they still use Codecademy?

Yes. When you create a class, all you need to provide is your pupil's first and last name. This will generate a Codecademy account for each student with a unique username. You simply need to give each student their username and tell them the default password that you have chosen.

Can I download my pupil's progress?

Yes. There is a button just below the pupil tracker table which will allow you to download your class data into a .csv file. It will download a table for whichever tab you have selected.

What if a pupil forgets their username or password?

As the teacher, you can view all of your pupils usernames on the teacher dashboard. You can also reset the password for their accounts on the class edit page. You can do this by clicking on the edit class button when viewing a class. Once in the edit class page, select a pupil from the table by clicking on their name. You can then select reset password. It will reset to the default password.

When I click 'Save Class' I get error messages telling me that usernames cannot be added to the class. How do I fix this issue?

The username field should only be used when adding an existing account to your class. The username field must be left blank if you wish to create a new account. You do not need to provide usernames for new accounts because they are automatically generated.

Can you change the pupils' usernames?

Pupils will be able to change their username once they have access to the account. They may want to change this to something more memorable. This will then be the username stored in the teacher dashboard.

How do I add a pupil to a class if they already have a Codecademy account?

When creating a class, you can do this by entering a pupil's username in the final column of the table. This is covered on [page 8](#).

How many pupils can I have in each class?

The maximum class size is 35 pupils. If you have a larger class than this then you will need to split your class into smaller groups.

FAQs continued

How do I share a class with another teacher?

Each class has one teacher associated with it. To share the class with another teacher you need to share the account.

Why can't I see the individual progress of a student in my class?

Students may not be reporting progress because there are no units added to the class dashboard. To add a class unit, go to 'edit class' and add the unit(s) you wish to track your students on.

How do I see the progress of my students if they are doing a non-english course?

You cannot currently track non-english units using the pupil tracker.

How do I point students to the exercises?

You can share the URL of the exercise with your class.

Contact

If you are having an issue that cannot be resolved by our FAQs please email teachersupport@codecademy.com and provide us with the following information, this will help us deal with the problem as quickly as possible.

Operating System Version

Browser and version

Any internet issues you are experiencing

Any issues connecting to our courses or submitting answers you have experienced

Email/username of the teacher

URL of the class

If the problem is related to a student:

Username of the student

Does the student have another Codecademy account?

If you are able to reproduce the issue please provide the steps and a screenshot

THANKS!

teachersupport@codecademy.com